

SHOW FACTS

Northeast RV & Camping Show CT Convention Center Jan 31- Feb 2, 2025



Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

BOOTH EQUIPMENT

Each 10' x 10' booth space includes one 8' high back drape, two 3' high side drapes and one 7"x44" booth ID sign. Drapery colors are black and champagne.

EXHIBIT HALL CARPET

The aisles of the Exhibit Hall will be carpeted. Booth carpet is available for rental. See page 4.

DISCOUNT PRICES

In order to receive the discounted rates listed in this manual, we must receive your order by:
Friday, January 17, 2025. Order online (see page 2) and save the 8% Administrative Fee.

SHOW SCHEDULE:

Exhibitor Move-In:

Tuesday, January 28, 2025 from 11:00am - 6:00pm (RV Dealers ONLY)

Wednesday, January 29, 2025 from 9:00am - 6:00pm (RV Dealers ONLY)

Thursday, January 30, 2025 from 9:00am - 7:00pm

Friday, January 31, 2025 from 8:00am - 10:30am

Show Hours:

Friday, January 31, 2025 from 12:00pm - 9:00pm

Saturday, February 1, 2025 from 10:00am - 8:00pm

Sunday, February 2, 2025 from 10:00am - 5:00pm

Exhibitor Move-Out:

Sunday, February 2, 2024 from 5:00pm - 9:00pm

Monday, February 3, 2024 from 8:00am - 2:00pm

To order electric please visit the CT Convention Center website

<https://www.ctconventions.com/exhibitors/order-services/>

UNION RULES ARE IN EFFECT AT THE CONVENTION CENTER!! THESE RULES MAY IMPACT YOU AS A VENDOR:

Vendors may erect their own booth and lay their own carpet providing that it's the exhibiting companies own personnel performing the work. If you require additional assistance beyond your personnel please see labor order form on page 17 of this exhibitor services manual.

All banner hanging is jurisdiction of IATSE Union Member and to be ordered through CT Convention Center.

See Union Labor Regulations on page 16.

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
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ONLINE ORDERING

**Looking for an easier way to place you order?
Tired of faxing or emailing forms?**

Try our fully PCI-Compliant Online Ordering System!

Simply request an online login by emailing info@demersexpo.com (please specify show name and date). We will then create an online login and notify you of this via email.

All products and services offered in this Exhibitor Services Kit are available on our online storefront.

**Using our online storefront saves you an 8% administrative fee!
Orders placed via email or fax will be assessed this fee.**

**Last day to receive discount pricing is Friday, January 17, 2025.
Floor prices apply after that date.
The Storefront will close on Friday, January 24, 2025
No online orders after that date.**



STANDARD FURNISHINGS

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

CARPETING				
QTY	Carpet Size	Advance	Floor	Subtotal
	9' x 10' Carpet	152.00	188.00	
	9' x 20' Carpet	264.00	369.00	
	9' x 30' Carpet	398.00	520.00	
	9' x 40' Carpet	496.00	640.00	

Carpet Color: Gray Blue Red Burgundy Emerald Green (Circle Choice)

SPECIAL CUT CARPETING				
Booth Size:	ft. x	ft.=	sq. ft. x	3.30=

CARPET PADDING				
Booth Size:	ft. x	ft.=	sq. ft. x	2.55=

SKIRTED TABLES				
Skirt Colors: Gray Blue Red Black White Green Burgundy (circle choice)				
QTY	Table Size	Advance	Floor	Subtotal

	2' x 4' x 30" high	93.00	114.00	
	2' x 6' x 30" high	114.00	126.00	
	2' x 8' x 30" high	126.00	136.00	
	2' x 4' x 40" high	112.00	123.00	
	2' x 6' x 40" high	130.00	151.00	
	2' x 8' x 40" high	145.00	173.00	

UNSKIRTED TABLES				
QTY	Table Size	Advance	Floor	Subtotal

	2' x 4' x 30" high	55.00	59.00	
	2' x 6' x 30" high	59.00	62.00	
	2' x 8' x 30" high	69.00	73.00	
	2' x 4' x 40" high	63.00	77.00	
	2' x 6' x 40" high	71.00	87.00	
	2' x 8' x 40" high	79.00	89.00	

WOOD TABLE RISERS				
QTY	Riser Size	Advance	Floor	Subtotal

	4' x 10" Undraped	56.00	66.00	
	6' x 10" Undraped	68.00	79.00	
	4' x 10" Draped	79.00	90.00	
	6' x 10" Draped	90.00	103.00	

Wood Table Riser Color: White

CHAIRS				
QTY		Advance	Floor	Subtotal
	Upholstered arm chair	53.00	71.00	
	Black Bar Stool w/ foot rest	83.00	99.00	
	Tubular folding chair	25.00	33.00	
	Upholstered bar stool	146.00	168.00	
	Padded side chair	47.00	55.00	

SPECIAL DRAPERY/SKIRTING				
Drape Colors: Gray Blue Red Black White Green Burgundy (circle choice)				
QTY		Advance	Floor	Subtotal

	8' high drapery <small>Per Linear Foot</small>	8.39	10.56	
	3' high drapery <small>Per Linear Foot</small>	7.84	8.92	
	13'-long table skirting	73.00	90.00	

ACCESSORIES				
QTY		Advance	Floor	Subtotal

	Clothes Tree	73.00	103.00	
	Easel (Tripod Display)	56.00	61.00	
	Garment Rack	91.00	130.00	
	Panelboard	190.00	265.00	
	Pegboard	212.00	297.00	
	Stage (4' x 4' all heights up to 36")	208.00	253.00	
	Stage (4' x 4' w/ carpet & skirt)	255.00	316.00	
	Stanchion Post	61.00	80.00	
	Stanchion Belt	5.41	7.84	
	Waste Basket	15.69	23.00	

- ORDER SUMMARY -

Subtotal:	\$	
6.35% Sales Tax:	\$	
8.00% Admin Fee:	\$	
Grand Total:	\$	

Advance price deadline: Friday, January 17, 2025. All items are for rental for the duration of the show only. Items ordered, delivered to booth, then cancelled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes request of Demers prior to the close of the show. Exhibitor is responsible for cost of repair or replacement if equipment is lost, damaged or stolen while being rented. Rental are based on availability. Order early to guarantee what you want is available.

Order online and save the 8% administrative fee.

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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Additional Booth Accessories

Looking for an item you do not see? Please call our office for availability and pricing.



Tote Bag Holder



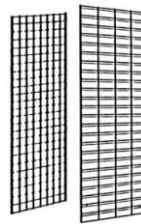
Faux Tree



Literature Rack



Gondola



Gridwall

Actual products may vary from images shown

ITEM	QTY	X	PRICE	=	TOTAL
TOTE BAG HOLDER/RACK		X	\$ 60.00	=	
SILK PALM TREE		X	\$ 70.00	=	
LITERATURE RACK		X	\$ 95.00	=	
COFFEE TABLE		X	\$ 105.00	=	
2'X6' GRIDWALL (MUST ORDER AT LEAST 2)		X	\$ 60.00 EA	=	
4' GONDOLA (COMES WITH 2 SHELVES)		X	\$ 225.00	=	
ADDITIONAL GONDOLA SHELVES (2 ADDITIONAL MAX PER GONDOLA)		X	\$ 25.00 EA	=	
SUBTOTAL				\$	
6.35% SALES TAX				\$	
8.00% ADMIN FEE				\$	
GRAND TOTAL				\$	

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Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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ELITE SERIES FURNITURE

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025



SORRENTO WHITE



SORRENTO BLACK

SORRENTO COUCH



SOUTH BEACH BISTRO 42" TABLE



SOUTH BEACH BAR CHAIR



SANIBEL BISTRO 42" TABLE



SANIBEL BAR CHAIR
HIGH BACK ALSO AVAILABLE

SOUTH BEACH

SANIBEL



SORRENTO CHAIR WHITE



SORRENTO CHAIR BLACK

SORRENTO CHAIR

ITEM	QTY	X	PRICE	=	TOTAL
SORRENTO COUCH WHITE		X	\$ 567.00	=	
SORRENTO COUCH BLACK		X	\$ 541.00	=	
SOUTH BEACH BISTRO 42" TABLE		X	\$ 283.00	=	
SOUTH BEACH BAR CHAIR		X	\$ 149.00	=	
SANIBEL BISTRO TABLE		X	\$ 283.00	=	
SANIBEL BAR CHAIR - LOW BACK		X	\$ 149.00	=	
SANIBEL BAR CHAIR - HIGH BACK		X	\$ 149.00	=	
SORRENTO CHAIR WHITE		X	\$ 299.00	=	
SORRENTO CHAIR BLACK		X	\$ 273.00	=	
SUBTOTAL					\$
6.35% SALES TAX					\$
8.00% ADMIN FEE					\$
GRAND TOTAL					\$

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Authorized by:	Signature:
E-mail:	

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CUSTOM BOOTH RENTAL

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Added Side Rail Panels & Kiosk



Standard - No Side Rail Panels

Standard custom booth rental package includes:

- Three full white backwall panels (8-10 linear ft total)
- Two full white sidewall panels (3 linear ft each side)
- Brushed aluminum trim
- One 9'x10' booth carpet
- One 30" high draped table
- One padded arm chair
- One wastebasket
- One Company I.D. Sign
- Show site delivery, setup and dismantle

Optional add on items:

- 3' siderail panels
- 8" x 38" Plexi shelf
- One meter front reception kiosk

Quantities are limited and are available on a first-come first-serve basis. This special booth package can not be ordered on show site.

***Customizable panels with Logos and/or Graphics:** Prices quoted upon request. Please call 860-882-0003.

Custom Graphic Specs:

Back Panel (3) - 38.25"x92.5" per panel, Side Panel (2) - 38.25"x92.5", Header (1) - 117.09"x14"

PLEASE INDICATE YOUR CHOICES FOR THE FOLLOWING ITEMS:

9'X10' Carpet Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Burgundy
Table Length:	<input type="checkbox"/> 4'	<input type="checkbox"/> 6'	<input type="checkbox"/> 8'	
Table Skirt Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Burgundy
	<input type="checkbox"/> White	<input type="checkbox"/> Green	<input type="checkbox"/> Black	
I.D. Sign Letter Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Black	
I.D. Sign Text (up to 20 characters):	_____			

Other custom options available. Please call for a quote.



ITEM	QTY	X	PRICE	=	TOTAL
CUSTOM BOOTH RENTAL		X	\$ 2163.00	=	
SET OF 3' SIDE RAIL PANELS		X	\$ 650.00	=	
8" x 38" PLEXI SHELF		X	\$ 125.00	=	
ONE METER RECEPTION KIOSK		X	\$ 755.00	=	
SUBTOTAL					\$
6.35% SALES TAX					\$
8.00% ADMIN FEE					\$
GRAND TOTAL					\$

PRINTED GRAPHICS ARE NOT INCLUDED, ADDITIONAL COSTS APPLY

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DIGITAL GRAPHICS AND SIGNS

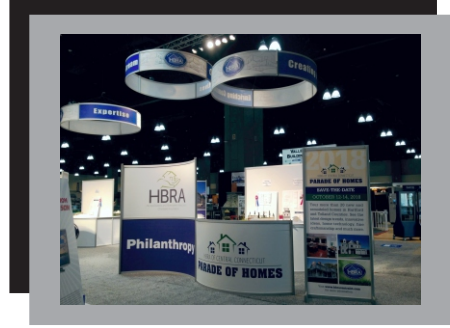
Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

Your presentation is everything!

Impress your potential new customer and stand out from your competitors with high impact digital graphics in your booth. Let our team of graphic designers and sign professionals bring your booth to the next level with high impact digital graphics.

The next pages are graphics order forms. Use these forms as a guideline or consult with our graphics team to determine what will be best for your booth.

Contact us at 860.882.0003.



SIGN & GRAPHICS ORDER FORM

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see artwork guidelines for electronic files on the following page. Note: All graphics are subject to a 100% cancellation charge.

DIGITAL GRAPHICS

Demers Expo can provide the finest state-of-the-art digital graphic reproduction available on the market today. Capabilities include full-color spectrum, photo-quality, high-resolution digital printing in any size for banners, easel signage, and more.

PRICING GUIDE

<input style="width: 100px; height: 20px;" type="text"/>	L	X	<input style="width: 100px; height: 20px;" type="text"/>	W =	<input style="width: 100px; height: 20px;" type="text"/>	Square Feet	
Round length and width up to nearest foot							
<input style="width: 100px; height: 20px;" type="text"/>	Square Feet	X	\$10.50 per Sq. Ft. Discount Price or \$15.45 per Sq. Ft. Standard Price		=	<input style="width: 100px; height: 20px;" type="text"/>	Total

In order to receive discounted price, order must be received by **Friday, January 17, 2025**.
Minimum order per graphic 6 sq. ft.; Double sq. ft. for double-sided graphics; File conversion, retouching, cloning or color correcting may incur additional labor charges (Demers will advise of charges before work is performed).
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

BACKING MATERIAL

Standard: <input type="checkbox"/> Foam Core <input type="checkbox"/> PVC Fluted <input type="checkbox"/> Vinyl Banner	Upgraded: (additional 15% charge) <input type="checkbox"/> Sintra <input type="checkbox"/> Gator Board <input type="checkbox"/> Plexi
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If backing material is not selected, PVC Fluted will be used.

SIGN LAYOUT

The quick brown fox ran over the steep hill. <input type="checkbox"/> Vertical	The quick brown fox ran over the steep hill. <input type="checkbox"/> Horizontal	The quick brown fox ran over the steep hill. <input type="checkbox"/> Designer to decide
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SPECIAL INSTRUCTIONS

Please indicated the file name that will be e-mailed or uploaded to our FTP (see next page)

<input style="width: 100px; height: 20px;" type="text"/>	Total X	<input style="width: 100px; height: 20px;" type="text"/>	6.35% Sales Tax	+	<input style="width: 100px; height: 20px;" type="text"/>	8.00% Admin Fee	=	<input style="width: 100px; height: 20px;" type="text"/>	Grand Total
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If you will be ordering more than one sign, please use one order form per graphic/sign.

Order Online and Save the 8% Administrative Fee

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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ARTWORK & FILE GUIDELINES

DES-Demers Expo will provide you with the best possible quality graphics for your event or exhibit. You can assist us in that effort by providing digital art files using the guidelines listed below. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PREFERRED SOFTWARE AND FILE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs:

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW

The Following Files can be submitted for graphic reproduction:

- EPS and AI
- TIF
- PDF
- JPG

Vector formats are best to use. When using vector based formats include all fonts, or convert fonts to outlines or paths

File types that cannot use to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

HOW TO SEND ARTWORK

- Artwork files that are of acceptable resolution as listed above will typically be too large to send via email. Files may be shared via online file sharing with program of your choice, saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)
- Files may also be uploaded to DES-Box Files. Please contact Demers at 860-882-0003 to obtain access.
- If your artwork files are below 6 megabytes they can be e-mailed to info@demersexpo.com.



MATERIAL HANDLING ORDER FORM

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

Materials can be shipped in advance to the Demers Warehouse or directly to the Venue. Exhibitor is responsible for making prepaid inbound and outbound shipping arrangements. Collect shipments or shipments billed to Demers will not be accepted. All shipments must be consigned to Demers and all material handling services must be prepaid. Demers Material Handling Services include receiving shipments, providing delivery to booth, storage of empty packing materials, and return of outbound shipments to the loading dock.

ADVANCE SHIPPING ADDRESS
Please use enclosed labels on all pieces

TO: Name of Exhibitor & Booth Number
FOR: Northeast RV & Camping
c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108

Demers Warehouse will receive shipments and provide up to 30 days storage prior to the event. Loose materials will not be received at Demers Warehouse. Shipments may be received weekdays (excluding holidays) between 8:30am – 3:30pm.
Deadline to receive advanced shipment without a late fee: Friday, January 17, 2025
Rate: \$78.00/CWT (100 lbs.) per shipment; weights are rounded to the next 100 lbs; minimum charge 2 cwt per shipment.
Double Stacked Freight: All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.
Special Handling: Any material not crated or properly packaged will be subject to a handling fee of 75% of the total drayage charges.
Overtime: See Rate sheet pg 12.
Late Shipments: Items received at the Advance Warehouse after the Deadline Date will be charged a late fee of \$25.00 per cwt (\$100.00 minimum applies), plus additional fees if special transportation is required.
Non-Payment: Shipments received without a completed Material Handling form and full payment will be assessed a late payment fee of \$25.00 per cwt. (\$100.00 minimum applies).
Insurance Liability: By shipping to above address exhibitor agrees to terms and conditions of the attached LIABILITY AND INSURANCE BULLETIN on page 15.

DIRECT SHIPPING ADDRESS – TO EVENT SITE
Please use enclosed labels on all pieces

TO: Name of Exhibitor & Booth Number
FOR: Northeast RV & Camping
c/o Demers Exposition Services, Inc.
CT Convention Center
100 Columbus Blvd
Hartford, CT 06103

Demers will receive shipments at the event site on **January 29-30, 2025 only**. Arrival at any time other than on **January 29-30, 2025** will be assessed a redirect fee of 50% of the total drayage charges.
Rate: \$75.00 per cwt (100 lbs.) per shipment; weights are rounded to the next 100 lbs; minimum charge 2 cwt per shipment.
Double Stacked Freight: All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.
Special Handling: Any material not crated or properly packaged will be subject to a handling fee of 75% of the total drayage charges.
Overtime: See Rate sheet pg 12.
Non-Payment: Shipments received without a completed material handling form and full payment on file will be charged a late payment fee of \$25.00 per cwt (\$100.00 minimum).
Direct Shipments: Direct shipments will only be received at the venue on **January 29-30, 2025**. Shipments received at the venue other than on **January 29-30, 2025** will be assessed a redirect fee of 50% of the total drayage charges.
Insurance Liability: By shipping to above address exhibitor agrees to terms and conditions of the attached LIABILITY AND INSURANCE BULLETIN on page 15.

Outbound Shipments:

- Exhibitors who have freight going outbound after the event must complete a bill of lading at the Demers Service Desk, prior to show close.
- All shipping costs must be paid for by the exhibitor with either pre-paid shipping labels or "collect" charge terms.
- Exhibitors can make arrangements with the designated show carrier at the Demers Service Desk to take their shipment(s) at the close of the event for no additional material handling fee if drayage was paid on the inbound.
- Exhibitors may arrange with their own carrier to pick-up their shipment(s) at the close of the event (carriers must check in by 10am, on Monday, February 3rd, 2025).
- Outbound LTL shipments with no carrier arrangement for pick up will be forced out from the event by ABF Freight at exhibitor's expense to last known address.
- All non-LTL carriers outbound shipments will incur material handling charges of \$1.35 per pound charge for outbound handling, a minimum outbound charge of \$95.00 will apply. Non LTL carrier outbound shipments will return to the DES warehouse and can be picked up beginning **Wednesday, February 5, 2025** (warehouse hours are 8:30am – 3:30pm, Monday through Friday, excluding Holidays).
- Any freight left on show floor without a DES Bill of Lading will be assessed a minimum 1 hour labor charge, actual charge to be determined.
- Empties may take up to one hour to return at the close of the show.

PLEASE COMPLETE THE FOLLOWING :

	CARRIER	# PIECES	SHIPMENT WEIGHT <small>ROUND UP TO NEAREST 100 lbs</small>	CWT <small>Minimum Charge 2 CWT</small>	RATE per CWT	SUB TOTAL CHARGES	APPLICABLE OVER TIME CHARGES <small>ADD 25% OT or ADD 50% DT</small>	ESTIMATED CHARGES
SHIPMENT 1			lbs. ÷ 100 =		x			
SHIPMENT 2			lbs. ÷ 100 =		x			
SHIPMENT 3			lbs. ÷ 100 =		x			
SHIPMENT 4			lbs. ÷ 100 =		x			
LATE SHIPMENT(s) to DES Warehouse						\$25.00 per cwt	\$100.00 Minimum Charge	\$
							6.35% Service Fee	\$
Order Online and Save the 8% Administrative Fee							8.00% Admin Fee	\$
						TOTAL ESTIMATED CHARGES		\$

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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MATERIAL HANDLING RATE SCHEDULE

Rate Classifications

- **Crated** - Material that arrives as a single shipment on a dedicated truck that is skidded and/or crated or in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Special Handling** - material delivered in such a manner that it requires additional handling, such as (but not limited to) shipments that are loaded by cubic space, ground loading/unloading, stacked or constricted space loading/ designated piece loading/unloading, alternate delivery location, loads mixed with pad wrapped material, carpet/pad, multiple shipments, pad wrapped shipments, uncrated shipments, no documentation (including weight tickets), and inaccurate or missing weights which require shipment to be re-weighed on the dock. Shipments loaded in this manner require additional time, equipment and/or labor. Courier type companies such as Fed Ex, UPS or DHL, airfreight and local cartage companies, POVs and company trucks are included in this category due to their delivery procedures.
- **Uncrated** - Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- **Small Packages** - A shipment of any number of pieces with a combined weight not to exceed 25lbs that is received on the same day, from the same shipped and delivered by the same carrier.
- **Double Stacked Freight** - All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.

Additional Fees May Apply

- Off-Target: Direct shipments that do not arrive on the date or time assigned.
- Late to Warehouse Fee: **Shipments arriving after Friday, January 17, 2025.**
- Early Shipment to the Warehouse: **Any shipment arriving prior to December 31, 2024**
- Refer to previous page regarding availability of warehouse for outbound shipments.
- Non-LTL Shipments Returned to Warehouse: Shipments returned to the warehouse at the close of the show will be charged an additional fee of \$1.35 per lb or \$95 minimum for outbound handling.
- Any freight left on the show floor without a DES Bill of Lading will be assessed a minimum 1-hour labor charge and it will be shipped out with the house carrier at the exhibitor's expense to the last known address from the inbound bill of lading.

Overtime

- Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday and Sunday. **Double time** is from 12:00am - 7:59am, Monday through Sunday and all holidays.
- Overtime will be applied to all freight received at or moved from the warehouse and/or show site during above listed times at a rate of 25% per occurrence.
- The show schedule is set by show management and the venue. Your shipment is moved into or out of showsite on overtime due to scheduling beyond Demers control.



SHIPPING LABELS ADVANCE

Copy and use this label for Advanced Shipment to Warehouse.
Please have shipment(s) arrive by
Friday, January 17, 2025 to avoid the late fee.

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

RUSH!

TO:

EXHIBITING COMPANY Please write exhibiting company's name in this box

NE RV & Camping Show

BOOTH NUMBER(s) Please write Booth # in this box if you know it at time of shipment

**c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108**

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Carrier _____

Number _____ of _____ pieces



N E R V & C A M P I N G



C T C O N V E N T I O N C E N T E R



SHIPPING LABELS DIRECT

Copy and use this label for Direct Shipment to SHOWSITE on **January 29-30, 2025.**

Northeast RV & Camping Show, CT Convention Center, Hartford, CT, Jan 31-Feb 2, 2025

RUSH!

**DES
FREIGHT**

TO:

EXHIBITING COMPANY Please write exhibiting company's name in this box

NE RV & Camping Show

BOOTH NUMBER(s) Please write Booth # in this box if you know it at time of shipment

c/o Demers Exposition Services, Inc.
CT Convention Center
100 Columbus Blvd
Hartford, CT 06103

Carrier _____

Number _____ of _____ pieces



LIABILITY AND INSURANCE BULLETIN

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for damage to uncrated materials, improperly packed materials, or concealed damage.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of exhibitor's material after same have been delivered to exhibitor's booth.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after the event. Bills of lading covering outgoing shipments which are furnished to DEMERS EXPOSITION SERVICES, INC. by exhibitors will be checked at the time of our actual pick-up from exhibitor's booth and corrections made where discrepancies occur.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control.

DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to physical loss or damage to the specific article which is lost or damaged, and in any event, DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to \$0.30 per pound.

DEMERS EXPOSITION SERVICES, INC. shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs which may result from any loss or damage to an exhibitor's materials which may make it impossible to exhibit same.

The consignment or delivery of a shipment to DEMERS EXPOSITION SERVICES, INC. by an exhibitor, or by any other shipper on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipment) of the terms and conditions set forth in this bulletin.

EXHIBITORS REQUIRING ADDITIONAL INSURANCE COVERAGE SHOULD ARRANGE TO PLACE SAME THROUGH THEIR AGENT OR BROKER.



UNION LABOR REGULATIONS

**UNION RULES ARE IN EFFECT AT THE CONVENTION CENTER!!
PLEASE READ THE FOLLOWING SUMMARY OF WHEN THE UNION RULES APPLY,
AS THESE RULES MAY IMPACT YOU AS A VENDOR:**

(1) If Your Vehicle Exceeds 14' In Length:

You are required to use Union Labor to unload (and reload) your items.

(2) If You Require Mechanized Equipment To Move Your Items:

(pallet or rider jack, forklift, moffett lift, bobcat)

You are required to use Union Labor to operate this equipment.

(3) If You Require Assistance To Set Your Booth:

You may have up to 3 of your employees to set your booth.

If more than 3 are needed, the additional person(s) must be Union Labor staff.

The employees used **MUST** be full time employees of the Exhibiting Company.

Employment ID to verify full time employment status may be requested.

Notice to Exhibitors Regarding use of Exhibitor Appointed Contractors:

Exhibitor Appointed Contractors (EAC) may supervise the work performed, but employees of the EAC may not perform the actual work to set the booth.

**** THE CONVENTION CENTER DOES NOT PROVIDE CARTS FOR VENDOR USE ****

See the Demers Exhibitor Services Desk with any questions.

ADVANCED SHIPMENTS OF FREIGHT

Vendor items may be shipped in advance of the event to the Demers Expo Warehouse, or directly to the Convention Center via a third party carrier (i.e. UPS, FedEx and all other contract or freight carriers). All direct deliveries to the Convention Center will be received only on event setup days, so please plan accordingly. Items shipped in advance will be delivered to the Vendor by Demers Expo Services. Applicable material handling / drayage fees will apply.

FLAMEPROOFING / FIRE REGULATIONS

All booth items and decorative materials, including table coverings, must be non-flammable and flame-resistant in accordance with applicable fire code standards and regulations as set forth by the office of the Connecticut State Fire Marshal. Specifically, all such items must meet or exceed NFPA 701 standards.

INSURANCE

You are advised to consult your insurance broker to determine the appropriate level of insurance coverage required for your display items and materials from the time they leave your premises until their return thereto. Demers Exposition Services, Inc., the Event Venue, and their respective officers, employees, agents, associates, successors and assigns, are not responsible for loss or damage sustained to exhibitor items or materials, whether sustained by fire, water, theft, accident or other cause, foreseeable or unforeseeable.



IN-BOOTH FORKLIFT

To determine if you need in-booth forklift and labor, please read this form carefully.
This service cannot be used in lieu of material handling services.

In-booth forklift and labor may be required to assemble displays, or when un-crating, positioning and re-skidding equipment, displays or machinery. If you require a forklift, a crew will be assigned consisting of a forklift, operator and assistant.

A forklift is required for moving equipment or materials weighing 200 lbs. or more. Forklift capacity is limited to 5,000 lbs. per piece. For items exceeding 5,000 lbs., or if special rigging may be needed (as determined by DES Staff), additional fees will apply.

IN-BOOTH FORKLIFT & LABOR

	RATE SCHEDULE	ADVANCE PRICE		SHOWSITE PRICE	
		<i>Forklift & Crew</i>	<i>Extra Assistant</i>	<i>Forklift & Crew</i>	<i>Extra Assistant</i>
STRAIGHT TIME	8:00am to 4:30pm, Monday - Friday	\$281.00	\$170.00	\$314.72	\$203.32
OVERTIME	8:00am to 4:30pm, Saturday & Sunday	\$421.50	\$255.00	\$472.08	\$304.98
	4:31pm to 11:59pm, Monday - Sunday				
DOUBLE TIME	12:00am - 7:59am, Monday - Sunday & all Holidays	\$562.00	\$340.00	\$629.44	\$406.64

Advance Pricing Deadline: Friday, January 17, 2025

- One Hour minimums apply for crews and extra assistants; thereafter, charges are assessed at 1/2 hour increments.
- Start time guaranteed only when labor is requested for the start of the working day at 8:00am.
- Supervisor must check in at the Demers Exposition Service Desk to pick-up labor.
- Upon completion, the Supervisor must return the crew to the Demers Exposition Service Desk and approve the work order.
- Labor must be cancelled in writing, 72 hours in advance to avoid one (1) hour cancellation or no-show fee per crew and/or worker.
- Invoice will be calculated according to actual hours worked (minimum applies).

INSTALLATION LABOR

Description	Date	Start Time	No. of Equip/Person	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
				X		=		@		=	
				X		=		@		=	
Sub-Total											
<i>Order Online and save the 8% Administrative Fee!</i> 8.00% Admin Fee											
Total											

DISMANTLE LABOR

Description	Date	Start Time	No. of Equip/Person	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
				X		=		@		=	
				X		=		@		=	
Sub-Total											
<i>Order Online and save the 8% Administrative Fee!</i> 8.00% Admin Fee											
Total											

*When scheduling dismantle labor, allow sufficient time for empty containers to be returned

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

FORKLIFT PICK SERVICE

Forklift Pick Service is provided for materials such as skids of concrete blocks, buckets, etc. Forklift Pick Service includes taking items off your company truck and move directly to ground level. Movement from your truck to your booth constitutes material handling order form.

- Forklift capacity is 5,000 lbs. per piece.
- Pick service will be charged per pick.
- Service can be provided during exhibitor move-in/move-out times.
- Refer to the Rate Information included on this page
- Materials shipped by other transportation to the Demers Warehouse or to show-site will be charged per hundred weight as specified in the Material Handling Services

	RATE SCHEDULE	ADVANCE PRICE		SHOWSITE PRICE	
		Per Pick	Extra Assistant	Per Pick	Extra Assistant
STRAIGHT TIME	8:00am to 4:30pm, Monday - Friday	\$138.43	\$105.99	\$150.33	\$116.80
OVERTIME	8:00am to 4:30pm, Saturday & Sunday	\$207.65	\$158.99	\$225.50	\$175.20
	4:31pm to 11:59pm, Monday - Sunday				
DOUBLE TIME	12:00am - 7:59am, Mon. - Sun. & all Holidays	\$276.86	\$211.98	\$300.66	\$233.60

Price includes service inbound and outbound
Advance Pricing Deadline: Friday, January 17, 2025

To qualify for this service, items must be palletized, skidded, or in some manner able to be handled with a forklift without the need for special rigging. Please note the price is per each pick - off is one pick and back on your truck is one pick.

MOVE IN PICKS

Description	Date	Start Time	Total Weight	No. of Picks	X	Rate	=	Estimated Total Cost
					X		=	
					X		=	
Sub-Total								
<i>Order Online and save the 8% Administrative Fee!</i>						8.00% Admin Fee		
Total								

MOVE OUT PICKS

Description	Date	Start Time	Total Weight	No. of Picks	X	Rate	=	Estimated Total Cost
					X		=	
					X		=	
Sub-Total								
<i>Order Online and save the 8% Administrative Fee!</i>						8.00% Admin Fee		
Total								

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
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